

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Office of Security Government Vehicle Survey

FROM:

Acting DD/PTAS

EXTENSION

NO.

DATE

5 August 1981

STAT

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. AC/TSD

8/5/81

P/J

Action please on rejustification of those vehicles under your charge.

2. C/B&SB

8/10/81

PH

STAT

3.

4. AC/TSD

8/11/81

P/J

5.

6. C/OPS/PTAS

8/12/81, *OK*

7.

8. C/PPG

12 AUG 1981

9.

10.

11.

12.

13.

14.

15.

1-2 ^{Bob} Please respond by 12 August so that we can get response up to PTAS in time for them to make 14 Aug deadline.
P/J

2-4 No changes anticipated by TSD or ITC
6 Vehicles in all. justification is good in all cases
P/J

4-6 No changes from the existing justification. we have added the current odometer readings as evidence of usage.
P/J

6 to 8: action except
Phy SD.

CONFIDENTIAL

3 AUG 1981

MEMORANDUM FOR: Deputy Director of Security (PTAS)

FROM:

[REDACTED]

25X1

Chief, Policy and Plans Group

SUBJECT:

Office of Security Government Vehicle Survey [REDACTED]

25X1

1. The Policy and Plans Group has been requested to conduct an Office-wide survey of the government-owned vehicles assigned to Security components in the Headquarters area. The primary purpose of the survey is to determine the current usage rate of each of the vehicles and to revalidate the absolute need for the vehicle. [REDACTED]

25X1

2. Listed as an attachment are the vehicles assigned to components within your Directorate, along with the current justification. The mileage driven during the period 1 July 1980 through 30 June 1981 is also reflected for each vehicle. [REDACTED]

25X1

3. It is requested that you make a critical review of the justification for each vehicle, and in those cases where a consolidation of users can be effected thereby reducing the need for separate vehicles, you are urged to do so. Please submit an updated justification for those vehicles you believe necessary to retain. [REDACTED]

25X1

4. Response by 14 August 1981 is requested. [REDACTED] is the action officer for the Policy and Plans Group and can be contacted for any additional information required. [REDACTED]

25X1

25X1

25X1

Attachment

25X1

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

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